

VILLAGE OF BLISSFIELD

Village Administrators Report

November 4, 2021

Kindly Forward questions, comments, or suggestions for input to administrator@blissfieldmichigan.gov

Success Stories

- Had 20 volunteers help prepare for yuletide decorations
- The residents, Rotary and DPW pulled together for the Halloween bonfire
- Nick was our unsung hero this week when he ended up stuck in the bucket truck lift in the rain for over an hour, all to get the Yuletide banner hung. Thanks, Nick, for being such a trooper!

Communications

- DDA/Mainstreet Meeting November 10th
- *Yuletide- November 12-14*
- Parks & Recreation Meeting November 16th

Previews

November 15th Committee of the Whole

- Aquatic Center Season Review

November 22nd Council Meeting

- Appoint President Pro Tempore
- *PA 152 of 2011 Publicly Funded Health Insurance Contribution Act Compliance*
- *Award engineering RFP*
- *Memorial Bench/Tree donation policy*
- *Purchasing Policy approval*

December 13th Council Meeting

- Award Permanent Legal Counsel RFP

Projects

- Coordinating with City of Adrian & Raisin Township on potential future trash services for residents.
- Annual Audit *scheduled to start December 13th*
- Finalizing Engineering RFP- *out for request currently scheduled to close on November 12th*
- Working with private citizen on memorial donation to the Village
- Met with Riga Township regarding water concerns, continue looking into concerns and working with them in the future
- Preparing for council strategic work session
- Drafted Purchasing Policy and procedures
- Drafted Special events process and revised ordinance
- Started working on personnel policies

- Prepared Lenawee County ARP Funding Request
- Begun work on grant application for erosion issues along Ellis & Bachmayer Park River banks

Planning Commission

- Continued work on Comprehensive Master Plan
- Bylaw revisions *recommended to Village Council*
- *Planning Commission set to begin working on RRC tasks related to the board*

Parks & Recreation

- Waiting on final scores and recommendation on MDNR Rotary Trail Grant
- Working on Parade of Trees at Ellis Park- more information to come
- Drafted a memorial bench & tree policy for council approval
- *Adding agendas to iCompass program*

Other

- Administrator attending free virtual training November 9th for possible sign regulation changes
- Administrator attended training November 4th & 5th in Detroit